



Shri Dhanlaxmi Foundation Karad's
**LATE ADV. DADASAHEB CHAVAN
MEMORIAL INSTITUTE OF PHARMACY**
(D. PHARMACY AND B. PHARMACY)

Shri. Dilliprao D. Chavan (Founder- President)

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Approved by
PCI, New Delhi

Recognized by
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Affiliated with (B.Pharmacy)
DBATU, Lonere

DTE Institute Code
(D. Pharmacy) D6501

DTE Institute Code
(B. Pharmacy) 6501

MSBTE Institute Code
0746

Ref. No.: LADCMIP/GRC/2022/ 336

Date: 24/12/2022

Office order:

Subject: Establishment of Grievance Redressal Committee 2022-23

Reference: University Grants Commission, New Delhi, Notification for "Establishment of Mechanism for Grievance Redressal" Regulations, F. No. 1-103/AICTE/ PGRC / REGULATION/2021, Dated 22.03.2021.

With Reference to above mentioned subject Grievance Redressal committee is constituted comprising of following members for academic year 2022-23.

Sr. No.	Name	Contact Details	Designation on committee
1	Dr. Mrs. S. R. Jagtap, Principal, LADCMIP, Masur	jagtapsnehaadcbp@gmail.com Contact No.: 9766353290	Chairperson
2	Director, Technical Education, Regional office Pune	ropun@dt Maharashtra.gov.in Contact No.: 020-25656234	Member
3	Dy. Secretary, MSBTE, Regional office, Pune	rbtepn@msbte.com Contact No.: 020-25656994	Member
2	Mr. Vikram R. Shinde, HOD, LADCMIP, Masur	vrshinde1986@gmail.com Contact no.: 7507811122	Secretary

OBJECTIVE: To provide opportunities for redress of certain grievances of teaching and nonteaching faculty members of the institutes.


Principal

Principal
Late Adv. Dadasaheb Chavan Memorial
Institute of Pharmacy, Malwadi-Masur
Tal. Karad, Dist. Satara - 415106





Late Dadasaheb Chavan Memorial Institute of Pharmacy. Principal <0746principal@msbte.com>

notice and agenda for Mentoring & Grievance Cell 2022

1 message

Late Dadasaheb Chavan Memorial Institute of Pharmacy. Principal
<0746principal@msbte.com>

Tue, Dec 27, 2022 at 12:55
AM

To: vikram shinde <vrshinde1986@gmail.com>, nilam Khakal <nilam.khakal@gmail.com>, sangita shelar <sangvi31@gmail.com>, Sneha Jagtap <jagtap.snehaadcbp@gmail.com>, pratik jadhav <jadhavpratik25792@gmail.com>, Mirabansode96@gmail.com, SANDHYARANI KANUNJE <sandhyaranikanunje@gmail.com>, Gurav Atul <atulgurav800@gmail.com>, akshay thorat <akshaythorat418@gmail.com>, arjunjadhav427@gmail.com, Surajrajekumbhar10@gmail.com, Shalkhsumayya008@gmail.com, Jyotihonrao9393@gmail.com, Dipaliuthale7@gmail.com, ishwarchavan550@gmail.com, janukumbhar@gmail.com

Ref. No.: LADCMIP/MGC/2022/38

Date: 26/12/2022

To,
All the members
Mentoring & Grievance Cell
Late Adv. Dadasaheb Chavan Memorial Institute of Pharmacy,
(Malwadi) Masur,

NOTICE

Mentoring & Grievance Cell
Meeting No.: 01/ MGC/2022-23

Notice is hereby given to all members of Mentoring & Grievance cell that meeting 01/ MGC/2022-23 is arranged on **Day -Thursday date -29/12/2022 at time - 3.00 pm.** at board room LADCMIP Malwadi (Masur), Tal - Karad.

AGENDA

1. Welcome of committee members.
2. To take review minutes of last meeting of the Mentoring & Grievance Cell.
3. To discuss Roles & Responsibilities of mentor faculty.
4. To focus on student attendance norms.
5. To plan for interactive sessions of students and mentors.
6. To discuss the schedule for organization of Second Parent Meeting A.Y. 2022-23.
7. To maintain mentor register with each faculty member.
8. To discuss on leave policy of the students.
9. Any other issue rose during meeting with the permission of the chair.

Yours Truly,


Principal

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Principal
Late Adv. Dadasaheb Chavan Memorial Institute of Pharmacy (D. Pharmacy & B. Pharmacy)
At - Malwadi, Post - Masur, Tal. - Karad, Dist. - Satara (M.S.) India
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Shree Dhanlaxmi Foundation, Karad's
Late Adv. Dadasaheb Chavan Memorial Institute of Pharmacy
At – Malwadi, Post – Masur, Tal. – Karad, Dist. – Satara



Minutes of Grievance Redressal Committee

No. 01/2022-23

Day & Date: Wednesday, 28th December, 2022 Time: 3.00 pm

Minutes of Grievance Redressal Cell meeting No. 01/2022-23 under the Chairperson of Principal Dr. Mrs. S. R. Jagtap at Board Room, Late Adv. Dadasaheb Chavan Memorial Institute of Pharmacy, Masur on the Day – Wednesday, Date - 28th December 2022 at 3.00 pm.

Following members were present for meeting:

Sr. No.	Name of members	Designation
1.	Dr. Mrs. S.R. Jagtap	Chairperson
2.	Director, Technical Education, regional office Pune	Member
3.	Dy. Secretary, MSBTE, Regional office Pune	Member
4.	Mr. V. R. Shinde	Secretary

1. To welcome of committee members.

Resolution: Chairperson Welcome to all the members of Grievance and redressal Committee.

2. To approve the minutes of last meeting of the grievance redressal Cell held on 11th April 2022.

Resolution: Minutes of Grievance Redressal Committee meeting held on 11/04/2022 were placed & read after the discussion members approved the same action taken report of the last meeting of Grievance Redressal Committee held on April 11th was tabled & taken as read. The members discussed the matter & took the note of the same.

Actionable point: noted & filed

3. To aware stake holders about vision mission statement of an institute.

Resolution: Vision, Mission and PEOs statement is an obligatory to institute. It was apprise to deliberate appropriate vision mission and PEO's statement that will go hand in hand. It was decided that it should be long term and outcome based. The vision and mission statement was presented by Mr. V. R. Shinde. Deliberation was carried out upon it.



Vision Statement: The institute exists to impart inclusive learning to professional aspirants & to nurture them to become effective and socially responsible individuals with the ultimate aim of increasing respect for the profession in society

Mission Statement: In accordance with the above mentioned vision, the institute will strive to pursue the following:

- M 1.** Establish state of the art infrastructure which will contribute to capacity building of students.
- M 2.** Develop learner centered pedagogical processes.
- M 3.** Provide equality of educational opportunity & imbibe professional ethics among students to make them responsive to the needs of the society.

PEOs:

PEO 1. Provide socially responsible, environment friendly solutions to pharmacy related broad-based problems adapting professional ethics.

PEO 2. Adapt state-of-the-art pharmaceutical broad-based technologies to work in multi-disciplinary work environments.

PEO 3. Solve broad-based problems individually and as a team member communicating effectively in the world of work

4. To discuss roles and responsibilities of GRC committee.

Resolution: Meeting was started with deliberation on roles & responsibilities of members. Chairperson appraised for the Strengths & discussed to resolve complaints of students chairman directed to members to take corrective measures upon the complaints of students.

5. To discuss on preparation of suggestion & complaint box.

Resolution: It is discussed to prepare suggestion & Complaint box & fixed in the institute. It is directed to members to check it time to time for resolving the complaints of students.

Actionable point: Chairperson assigns roles and responsibility for maintainance of complaint box to member secretary.

6. Any other issue rose during meeting with the permission of the chair.

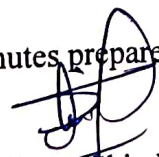
Resolution: No any other matter was discussed in meeting.

The meeting was concluded with thanks to the chair.

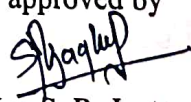
Place: Malwadi (Masur)

Date: 30/12/2022

Minutes prepared by


Mr. V. R. Shinde
Member Secretary
LADCMIP, Masur

Minutes approved by


Dr. Mrs. S. R. Jagtap
Chairperson
LADCMIP, Masur